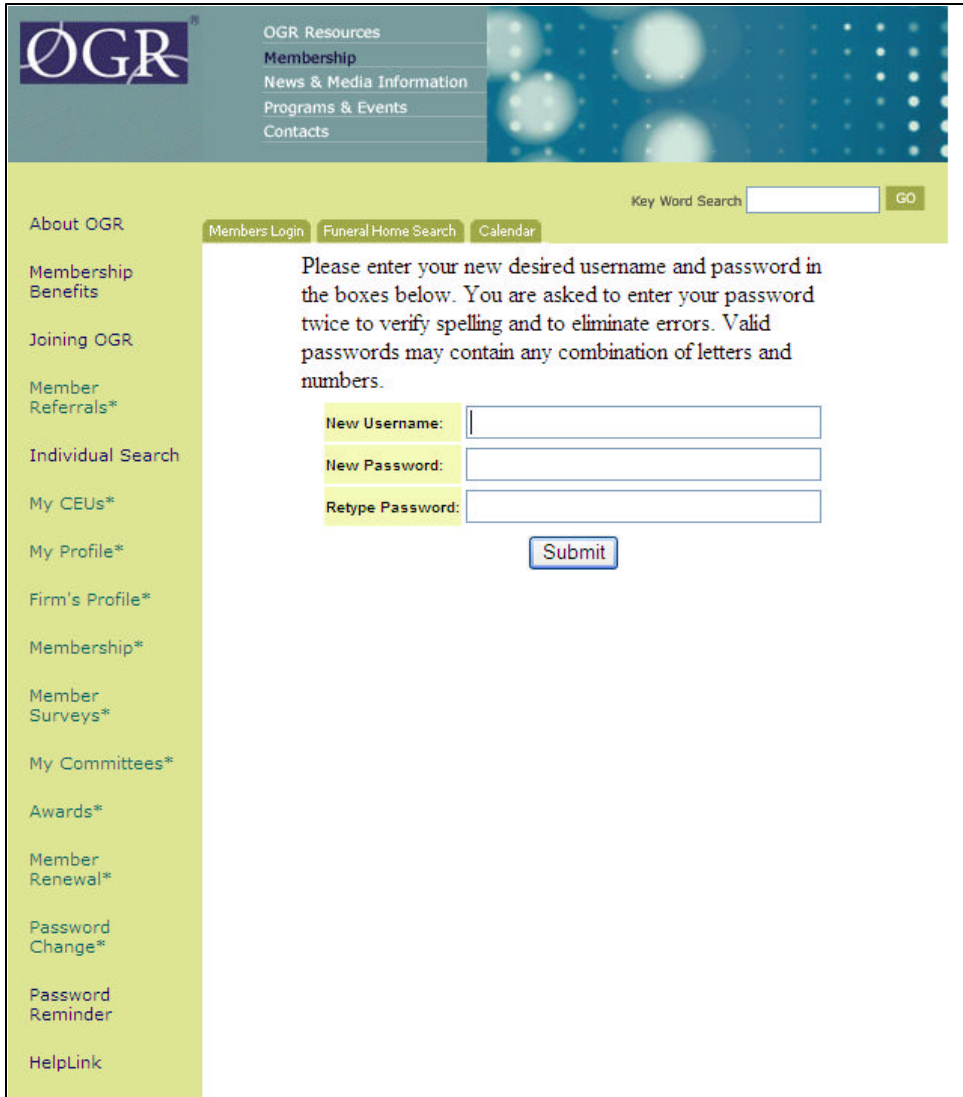


How To Change Your Username or Password

First Step: Click on **Membership** at the top of the home page.
Click on **Password Change*** along left-hand side of the page.
Username and Password login is required (Firm or Individual).



The screenshot shows the OGR website interface. At the top left is the OGR logo. To its right is a navigation menu with links for OGR Resources, Membership, News & Media Information, Programs & Events, and Contacts. Below the logo is a search bar labeled 'Key Word Search' with a 'GO' button. A secondary navigation bar contains 'Members Login', 'Funeral Home Search', and 'Calendar'. On the left side, there is a vertical menu with various links including 'About OGR', 'Membership Benefits', 'Joining OGR', 'Member Referrals*', 'Individual Search', 'My CEUs*', 'My Profile*', 'Firm's Profile*', 'Membership*', 'Member Surveys*', 'My Committees*', 'Awards*', 'Member Renewal*', 'Password Change*', 'Password Reminder', and 'HelpLink'. The main content area features a text instruction: 'Please enter your new desired username and password in the boxes below. You are asked to enter your password twice to verify spelling and to eliminate errors. Valid passwords may contain any combination of letters and numbers.' Below this text are three input fields: 'New Username:', 'New Password:', and 'Retype Password:'. A 'Submit' button is located below the 'Retype Password' field.

Instructions: You can change your Username, Password or both. If you want to change your password, then type in your New Password in both password boxes.

If you want to change your Username, then enter a New Username as well. Click **Submit**. You will receive a red system response **OK: Your username/password have been updated.**

Return to Start: Once you have completed your changes, you can click on one of the section links at the top or along the left-hand side of the page.