

# Gretchen Wilkerson

Impeccable  
Listening Skills



Leading by  
Example



Inspiring  
Hope

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## RELEVANT EDUCATION

**Carl Sandburg College, Galesburg, IL**  
**Associate of Applied Science: Mortuary Science**

*Accelerated Program* [May 2020]

## COURSEWORK

- Funeral Service Administration
- Mortuary Law
- Introduction to Mass Fatalities
- Restorative Art
- Embalming I & II
- Psychology of Grief and Death
- Thanatochemistry
- Procedural Accounting
- Business Law
- Management Fundamentals

**Capri College, Davenport, IA — Esthetician License**

May 2015

## ADDITIONAL EDUCATION

**Scott Community College, Bettendorf, IA — Prerequisites**

August 2017 - December 2018

## EXPERIENCE

**Cherry Street, Galesburg — Bartender/Server**

October 2019 - Present

**Red Robin, Davenport — Bartender/Server**

November 2017 - October 2019

**350 Grille, Eldridge — Server/Bartender**

March 2012 - November 2017

## SKILLS

- Exhibit patience, empathy, and compassion
- Emotional stability
- Create and maintain rapport
- Professional in appearance and presentation
- Motivated and enthusiastic about developing relations with community
- Organized and passionate with professional tasks

## AWARDS/ACHIEVEMENTS

President of Sigma Phi

Sigma - 2019

“Deserving Student  
Scholarship” Recipient

- 2018

“Presidents List” at Scott  
Community College

- 2018

“PFLAG” Scholarship  
Recipient

- 2014

